

To be on the safe side



To be on the safe side

Purpose

The purpose of this leaflet is to make the port of Aarhus a safe place to work for external workers and contractors. Please read the leaflet carefully – and remember that everybody working at the port has a role to play in preventing accidents.

Safety rules

The executive orders of the Danish Working Environment Authority must be complied with at all times. It is the responsibility of the contractor to ensure that work is always carried out in a responsible manner from a safety point of view.

Moreover, special traffic rules apply at the port of Aarhus. These are also described in this leaflet.

Meeting Points

In order to get assistance to the scene of the accident as soon as possible, six Meeting Points have been established at the port area. Please see the map overleaf.

Meeting Point 2 – at the gate to Cargo Service.



Container Port

The container terminals at the port of Aarhus are operated by external companies. Their safety rules must be observed by anybody entering their premises.

When, as an external worker or contractor, you arrive at one of the container terminals, you must report to the guard who will explain the applicable safety rules, including the special safety rules for the service/emergency access road.

ID

In connection with work carried out at the port, the external supervisor must be able to inform the inspector appointed by the Port of Aarhus of the number of workers involved. If so requested by the inspector, information concerning the number of workers must be updated daily.

All external workers and contractors must be easily identifiable, with all workwear and/or helmets worn carrying the name of the company.

Safety gear

The contractor must provide any safety gear needed to perform the work in question.

Personal safety gear must be worn where indicated, or if required in order to carry out the work in question. Port of Aarhus safety gear must not be used by external workers and contractors without special permission.

At the Port of Aarhus, a safety vest or other compliant Class 3 safety wear must be worn by all persons moving about outdoors at the port. Within the cranes operations area wearing of safety helmets is compulsory.

However, wearing of safety helmets is compulsory at all times when engaged in work high up and in connection with mooring and contractor's equipment – regardless of where such activities are taking place at the port.

In addition, persons working with tools and/or machinery must wear safety footwear – regardless of where such activities are taking place at the port.

Fire-extinguishing equipment

When engaged in welding, angle grinding or other tasks which may produce sparks or flames, hand-held fire-extinguishing equipment must be kept ready to hand.

In Case of Accidents

In case of an accident call 112 and state Meeting Point No.

APM Terminal

(Meeting Point 1 at the APM Terminal)

Cargo Service, Oceanvej

(Meeting Point 2)

The Bulk Terminal, Tongavej

(Meeting Point 3)

The Multi Terminal, Oliehavnsvej

(Meeting Point 4)

The Oil Harbour and

the Multi Terminal, Oliehavnsvej

(Meeting Point 5)

The Ferry Terminal, Dalargade

(Meeting Point 6)

Send a person to the Meeting Point stated to meet the ambulance, the fire brigade and/or the police. Then contact the Port of Aarhus operations centre, tel. 8936 8250.

Clear-up

All external workers and contractors must contribute to ensuring that the site is kept tidy from a safety point of view.

Unless otherwise agreed, contractors must remove and dispose of all their own surplus and waste materials.

Sign and barriers

Signs and barriers near excavations and other activities requiring signage and barriers must be safe and in accordance with applicable rules. This means that signs and barriers must also be maintained on non-working days.

Materials, tools, vehicles etc.

For reasons of safety, external workers must bring their own tools and equipment. The tools, vehicles etc. belonging to the Port of Århus **MUST NOT** be used by external persons without special permission.

Smoking and alcohol

Smoking is permitted out of doors only. No alcohol or other drugs or stimulants may be used by workers at the Port of Aarhus.

Work planning

All work must be planned and carried out with due regard being given to safety and in such a way as to inconvenience daily operations as little as possible.

Violation

Any person violating or breaching the applicable set of rules may be asked to leave the Port of Aarhus area immediately.

If in doubt

If, as a contractor, you are in doubt about any safety aspects in relation to performing work at the Port of Aarhus, or if one of your employees is in any doubt about safety matters, please contact the person at the Port of Aarhus who has ordered the work or alt. the Port of Aarhus Operations Centre Tel. 8936 8250

